



MINUTES – Warren City Council
Regular Meeting November 24, 2020
Call to Order

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, Mark Wimpfheimer, Justin Buegler, Jarod Peterson, Chris Derosier. Absent: John Golden. Also present, Shannon Mortenson, Boone Maruska, Jarda Solc, Brent McMillan, Nancy Mattson, Danny Omdahl. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda-Under New Business: c. *Lighting Contest*. Motion was made by Peterson, second by Wimpfheimer to accept the agenda with additions. All in favor, Motion carried.**
4. **Oath of Office**-the oath of office was conducted on the newly elected council members of Danny Omdahl, Jarod Peterson and Mark Wimpfheimer. Councilmember Derosier was thanked for his years of service and commitment.
5. **Approval of Minutes & Canvassing - Motion was made by Peterson, second by Wimpfheimer to approve the minutes from the November 10 meeting and the canvassing meeting. All in favor, Motion carried.**
6. **Engineer’s Report**-Jarda Solc was given the floor. The South McKinley path has been identified by MnDOT as needing to have an archeological study completed. This is a new requirement from MnDOT. The study will cost between \$5,000 - \$10,000 and MnDOT will pay 80%. This would be done in the spring and would push the project back to the 2022 construction season. Councilmember Omdahl asked if someone from UND could conduct the study. Solc will check but the entity does have to be in the MnDOT system as an approved vendor. Councilmember Weber inquired on the total project costs. Solc said it is right around \$250,000 with MnDOT paying 80%. The Fourth Street project for water and sewer will be presented next meeting. The worksheet is due 12/18.
7. **Working Supervisor Report**-Brent McMillan was given the floor. Staff are wrapping up projects and doing a couple of extra things since the weather is nice with no snow. The Christmas decorations have been hung with 15 new ones going up. Councilmember Buegler asked about ice at the Rec Center. As soon as the floor is cold enough to keep ice, the flooding will start. It takes about 3 weeks to get the ice ready to skate on. The outdoor rink will be flooded this year to allow somewhere for people to skate until the Governors order expires to allow the opening of rinks.
8. **Clerk’s Report**- reviewed. Mortenson received the Phase 1 and 2 assessment from MPCA today and had a video meeting for discussion of the report. There was no

contamination with concerning levels on the outside of the power plant. There were some high readings of PCBs inside the building. The next step is the engineers will complete a clean up plan and do more extensive testing inside the building. This additional work is all covered under the grant funding. A conference call will also be conducted with the potential developer to review the results. Councilmember Omdahl asked if the concrete was bored with the soil samples taken underneath and that process was done.

9. Treasurer's Report

- a. **Pay Bills** –Additional bills were added as highlighted. **Motion was made by Omdahl, second by Buegler to pay the bills as presented with checks #44351-44400. All in favor, Motion carried.**

10. Unfinished Business

- a.

11. New Business

- a. **2021 Council Schedule** – **Motion was made by Wimpfheimer, second by Peterson to approve the schedule as presented. All in favor, Motion carried.**
- b. **Committee Appointments**-Councilmember Omdahl will replace Derosier on the committee appointments thru the end of the year.
- c. **Christmas Lighting Contest**-The concept was presented to sponsor a Christmas Lighting Contest this year throughout the city. The prizes would be a credit on their utility bill. There would be two categories-residential and business. The prizes would be \$100, \$75 and \$50 for each category. One night would be designated to judge and the public will vote. **Motion was made by Peterson, second by Buegler to sponsor the contest and approve the utility credits. All in favor, Motion carried.**

12. Committee Meetings –

- 13. Future Agenda Item(s)** – The Truth in Taxation Meeting is December 15 at 6 PM. Mayor welcomed Councilmember Omdahl to the city council.

- 14. Adjournment** –**Motion was made by Omdahl, second by Peterson to adjourn at 7:34 p.m. All in favor, Motion carried.**

Shannon Mortenson
City Administrator/Clerk-Treasurer

Mara Hanel
Mayor