



MINUTES – Warren City Council
Regular Meeting October 13, 2020
Call to Order

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Mark Wimpfheimer, Jarod Peterson, Chris Derosier, Justin Buegler. Also present, Shannon Mortenson, Jarda Solc, Brent McMillan. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

- 3. Approval of Agenda- Motion was made by Peterson, second by Weber to accept the agenda as presented. All in favor, Motion carried.**

- 4. Approval of Minutes-Councilmember Weber explained #6 should read he inquired about painting the curb bumps not if they were steel versus rubber. Clarification will be corrected by Mortenson. Motion was made by Derosier, second by Buegler to approve the minutes from the September 29 meeting with changes. All in favor, Motion carried.**

- 5. Engineer’s Report-Jarda Solc was given the floor. The design of the shared use path was presented. Solc is requesting MnDOT to approve the path width be reduced to 8 feet to save the trees in the berm. The original proposal was a 10-foot width. Some easements will be needed from the railroad. There are some decisions to be considered in the near future. By the drainage ditch there are three options; go onto the street, build up the area over the ditch or install a bridge. Solc can gather prices but did want to know if any of the options were to not be considered. Council consensus was to avoid the street if possible. More details will be provided in coming meetings on costs, etc. Weber inquired if future maintenance costs of snow removal have been considered when calculating costs. The cost for MnDOT is only construction. Any future upkeep is a city consideration.**

- 6. Operations Manager Report-Brent McMillan was given the floor. Currently the public works staff is wrapping up fall projects. There is a tripping hazard on the new sidewalk installed by Aandal Law. The State is looking into the design flaw and trying to determine a fix. Weber inquired if the curbs should have been painted by the State on Hwy. 1 and Hwy. 75. The deal was to restore the area to the original state and painted curbs were in place prior to construction. McMillan had asked the State this when they conducted the final walk-thru. Painting of curbs is a city responsibility. The State rarely paints curbs in their projects. The city has the summer crew paint curbs throughout the city so that task will be completed next summer.**

7. **Clerk's Report**- reviewed. The audit deadline is October 19 from the State so Mortenson has been working with the auditors to make this deadline. Mortenson will be gone on vacation until October 20 but will be sure to communicate with auditors while absent.
8. **Treasurer's Report**
 - a. **September General Ledger**-tabled.
 - b. **Checks Issued in September**- reviewed.
 - c. **Pay Bills** –Bills were added as highlighted. **Motion was made by Buegler, second by Derosier to pay the bills as presented with checks #44200-44245 and accept the report above. All in favor, Motion carried.**
9. **Unfinished Business**
 - a.
10. **New Business**
 - a. **Overtime Report**- **Motion was made by Wimpfheimer, second by Golden to approve the report as presented. All in favor, Motion carried.**
 - b. **Ageing Report**-reviewed.
11. **Committee Meetings** – Finance and Human Relations met and are requesting more information for discussion.
12. **Future Agenda Item(s)** –
13. **Adjournment** –**Motion was made by Weber, second by Wimpfheimer to adjourn at 7:41 p.m. All in favor, Motion carried.**

Shannon Mortenson
City Administrator/Clerk-Treasurer

Mara Hanel
Mayor