



MINUTES – Warren City Council
Regular Meeting November 10, 2020
Call to Order

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, Mark Wimpfheimer, Justin Buegler. Absent: John Golden, Jarod Peterson, Chris Derosier. Also present, Shannon Mortenson, Boone Maruska, Brent McMillan, Ally Linder, Danny Omdahl. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda**-Under New Business: *g. Resolution #11102020-01 Establishing Unfeasibility of Meeting, h. Resolution #11102020-02 CARES Funding, i. Grade Increase*
Motion was made by Buegler, second by Wimpfheimer to accept the agenda with additions. All in favor, Motion carried.

4. **Approval of Minutes**- **Motion was made by Wimpfheimer, second by Buegler to approve the minutes from the October 27 meeting. All in favor, Motion carried.**

5. **Engineer’s Report**-Boone Maruska was given the floor. There is not an update on the shared use path.

6. **Working Supervisor Report**-Brent McMillan was given the floor. End of year items are getting done such as filling sink holes and fixing water shutoffs. Prepping for winter snow removal is done and everything is ready for the change of season.

7. **Clerk’s Report**- reviewed. The City of Warren was chosen to host a “fellow” under a program with Northwest MN Foundation and Lead Minnesota. The two topic areas are childcare and main street revitalization. A phone call will take place soon in which the Mayor will participate also.

8. **Treasurer’s Report**
 - a. **September and October General Ledger**-reviewed.
 - b. **Checks Issued in October**-reviewed.
 - c. **Pay Bills** –**Motion was made by Wimpfheimer, second by Weber to pay the bills as presented with checks #44287-44335. All in favor, Motion carried.**

9. **Unfinished Business**
 - a.

10. New Business

- a. Approve Liquor License – Motion was made by Weber, second by Wimpfheimer to approve the licence as presented. All in favor, Motion carried.
- b. Purchase of Nordic Parcel-Motion was made by Buegler, second by Weber to purchase the triangle parcel by Highway 1 from Nordic Fiberglass for \$1,700. All in favor, motion passed.
- c. Lease with Johny Barbosa at Westbridge- Motion was made by Wimpfheimer, second by Buegler to approve the lease as presented. All in favor, Motion carried.
- d. Set Canvassing Meeting-Nov. 13 afternoon-Council set the meeting for Friday, November 13, 2020 at 4 PM via Zoom.
- e. Overtime Report- Motion was made by Weber, second by Buegler to approve the report as presented. All in favor, Motion carried.
- f. Ageing Report-reviewed.
- g. Resolution #1110272020-01 Establishing Unfeasibility of Meeting-due to the pandemic and increasing exposures in the city staff, there has come a time to do all meeting via Zoom. It is noted, this resolution ends with the Emergency Order. Motion was made by Wimpfheimer, second by Buegler to accept the resolution as presented. All in favor, Motion carried.
- h. Resolution #1110272020-02 CARES Funding-the spreadsheet with final costs was reviewed. There is \$6,200 that is available to spend. Council consensus is to pay for the landscaping at North Star Manor to allow for window visits. Motion was made by Buegler, second by Wimpfheimer to accept the resolution as presented and pay an additional \$6,200 to Tabor Nursery. All in favor, Motion carried.
- i. Grade Increase-Matt Linder has passed all the tests required to become a certified gas operator. Motion by Weber, second by Wimpfheimer, to approve the grade increase to Gas for Matt Linder. All in favor, motion carried.

11. Committee Meetings –

12. Future Agenda Item(s) – Mayor Hanel thanked Chris Derosier for his years of service to the city council and all the time and effort he put forth.

13. Adjournment –Motion was made by Wimpfheimer, second by Buegler to adjourn at 7:40 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer

Mara Hanel
Mayor