



MINUTES – Warren City Council
Regular Meeting January 28, 2020
Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Jarod Peterson, Justin Buegler, Mark Wimpfheimer. Absent: Chris Derosier. Also present: Shannon Mortenson, Jeff Wohlers, Nancy Mattson, Jeremy Linnell, Scott Jorgenson, Tony Johnson. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda- Motion was made by Peterson, second by Weber to accept the agenda as presented. All in favor, Motion carried.**

4. **Approval of Minutes- Motion was made by Buegler, second by Wimpfheimer to approve the minutes from the January 14 council meeting. All in favor, Motion carried.**

5. **Engineer’s Report-** no updates. The Fourth Street project does not need to be submitted again for the Project Priority List. It will remain on the list from 2019.
6. **Working Supervisor Report-**snow removal and equipment repairs have been the focus. A curb stop was replaced. Inventory counts will start this week.
7. **Clerk’s Report-** reviewed. Mortenson encouraged council members to attend the Child Care Town Hall on Feb. 13. Weber will be attending. Clerk also noted she would be gone next week lobbying in DC with the MN Association of Small Cities.

8. **Treasurer’s Report**
 - a. **Pay Bills –Motion was made by Golden, second by Weber to pay the bills as presented, new additions are highlighted, with checks #43422-43446. All in favor, Motion carried.**

9. **Unfinished Business**
 - a. **Municipal Rep NWRDC-**no interest.

10. **New Business**
 - a. **Fire Department Annual Report-** Fire Chief Tony Johnson was given the floor. The assistant chiefs are Scott Jorgenson and Jeremy Linnell; Captains are Cole Wittman and Josh Johnston; Secretary is Lonnie Stauffenecker; Training Officer is Scott Jorgenson and Safety Officer is Casey Salmon. There are currently 26 active firefighters with one retirement in 2019. There are three new members. There were 67 total calls which is twice as many as 2018. Total hours spent on scene was 771 with an average of 11 firemen responding. Total hours spent on training was 525 hours. Last year four firemen passed the FF2 training. Donations helped purchase a number of small equipment needs. Cancer awareness was on their minds in 2019 with the purchase of the particulate helmets and a new washer and dryer. The

tanker needed major repairs and it is a 1968. Fire Department would like to meet with the Equipment Committee to begin the process to replace the tanker. The Fireman's Ball is moved to February to avoid spring planting conflicts. Council thanked the department for all their time and service. Linnell questioned when the fire contracts begin getting increased every other year; this has been done for a number of years. Also was questioned when the pumper will be paid and the last payment is 2023. There was a question on training for grain bin accidents. The fire department has been talking to make sure all members are trained. Last year the department did a presentation for school age children and that was well received.

b. Approval of Fire Contracts- Motion was made by Golden, second by Peterson to approve the contracts as presented. All in favor. Motion carried.

c. Resolution #1282020-01 Local Sales Tax – a resolution was presented to support a \$.05% local sales tax. This is the first step as the legislature must approve. The tax would support a child care facility. The resolution must get the Tax Committee chairs by January 31 to be considered this year. Motion was made by Golden, second by Weber to accept the resolution as presented. All in favor. Motion carried.

d. Resolution #1282020-02 Telecommuter Forward – this is a new program from MN DEED. It provides tools for cities to increase broadband and attract residents that work from their homes (telecommute). There is not a cost. Motion was made by Golden, second by Weber to accept the resolution as presented. All in favor. Motion carried.

e. Waiver of Insurance Liability – Motion was made by Golden, second by Buegler to not waive the statutory limits. All in favor. Motion carried.

f. Employee Evaluations-The Finance and HR Committee met to evaluate Mortenson and review employee evaluations. Committee recommended approving step increases as presented and provide a 2% COLA. Motion was made by Peterson, second by Golden to approve the committee recommendation. All in favor. Motion carried.

11. Committee Meetings – Finance and Human Relations met for employee evaluations.

12. Future Agenda Item(s) – Mayor Hanel updated council on the Eagle Scout Project Spencer Wittman is completing. Spencer is working with Brent McMillan and building a kiosk in Centennial Park with a roof, bulletin board and walking map.

13. Adjournment –Motion was made by Wimpfheimer, second by Golden to adjourn at 7:48 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer

Mara Hanel
Mayor