



MINUTES – Warren City Council
Regular Meeting February 11, 2020
Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Jarod Peterson, Justin Buegler, Mark Wimpfheimer, Chris Derosier. Absent: None. Also present: Shannon Mortenson, Jeff Wohlers. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda**-Under New Business: e. Warren HRA Appointments; f. Employee Hiring. **Motion was made by Peterson, second by Buegler to accept the agenda with additions. All in favor, Motion carried.**
4. **Approval of Minutes**- **Motion was made by Golden, second by Buegler to approve the minutes from the January 28 council meeting. All in favor, Motion carried.**
5. **Engineer’s Report**- no updates.
6. **Operations Manager Report**-Wohlers was in attendance for McMillan. The snow piles around town have been removed and additional snow cleanup. Public works are doing their gas certifications, etc. There is a sewer main that goes over the Snake River that has never worked correctly. Staff is working with AE2S for options on a different solution.
7. **Clerk’s Report**- reviewed. Mortenson updated council on the airport hangar project as a meeting was held this afternoon with the engineers at KLJ. The bid package will be advertised in April and bids let May. Construction cannot start until after July 1 when the funding becomes available from the State. The project is estimated to cost \$1.5 Million. Council inquired on a car for the airport; maybe contact the Sheriff’s Department. Lobbying went well in DC. There seems to be a movement to work with local governments for funding versus the funnel method.
8. **Treasurer’s Report**
 - a. **January General Ledger**-reviewed.
 - b. **Checks Issued in January**-reviewed.
 - c. **Pay Bills** –**Motion was made by Golden, second by Derosier to pay the bills as presented, new additions are highlighted, with checks #43453-43510. All in favor, Motion carried.**
9. **Unfinished Business**
 - a.
10. **New Business**
 - a. **Community Survey/Strategic Planning**- Mortenson is almost done with the Power Point and compilation of the results using the SWOT method. Council would

like to meet for a couple of hours on a week night separate from a regular meeting. Mortenson will provide some dates.

b. Gambling Permit-Warren Sno-Cat Riders- Motion was made by Wimpfheimer, second by Weber to approve the permit as presented. All in favor. Motion carried.

c. Overtime Report –Motion was made by Weber, second by Derosier to accept the report as presented. All in favor. Motion carried.

d. Ageing Report – reviewed.

e. Warren HRA Appointments – Motion was made by Golden, second by Wimpfheimer to appoint Samantha Winger to the HRA Board per the recommendation. All in favor. Motion carried.

f. Employee Hiring-Councilmember Weber felt that the city should look at hiring another public works person to fill the resignations. The Finance and Human Relations Committee have discussed along with supervisory staff. The staffing was increased in recent years to plan for retirements. Right now, staffing seems to be good using temporary staff for snow removal. Weber was concerned about the locates for the summer during the highway projects. Wohlers and Mortenson said they would review along with McMillan, if needed.

11. Committee Meetings – The Community Growth Committee met to discuss the utility credit for the church to house a daycare. The recommendation was to do a \$1200 per month credit to the church when the daycare is in operation. **Motion was made by Golden, second by Derosier to accept the recommendation as presented. All in favor. Motion carried.** The topic of day care spurred a conversation on the sales tax. There is a lot of information begin circulated in the public and a lot of questions. Mortenson will research where exactly the .5% tax would be issued as township residents don't want to pay this. Right now, the sales tax is in the legislature and must be approved by them before the city council can consider a general election vote. The meeting on Thursday is not to discuss the sales tax but the child care crisis in Warren.

12. Future Agenda Item(s) – Child Care Town Hall Feb. 13 and No Council Meeting on Feb. 25 due to Caucus Night in Minnesota.

13. Adjournment –Motion was made by Buegler, second by Weber to adjourn at 8:13 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer

Mara Hanel
Mayor