



MINUTES – Warren City Council
Regular Meeting March 24, 2020
Call to Order

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Justin Buegler, Mark Wimpfheimer, Chris Derosier. Absent: Jarod Peterson. Also present: Grant Peterson, Brent McMillan, Shannon Mortenson. Mortenson was in council chambers. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda-Under New Business: d. Community Contractors Payment.**
Motion was made by Buegler, second by Wimpfheimer to accept the agenda with additions. All in favor, Motion carried.

4. **Approval of Minutes- Motion was made by Weber, second by Wimpfheimer to approve the minutes from the March 10 council meeting and the March 17 Emergency Meeting. All in favor, Motion carried.**

5. **Engineer’s Report-** no updates.
6. **Operations Manager Report-**there have been a couple of sewer issues and some snow clean up. Pretty quiet with the COVID-19 issues happening.
7. **Clerk’s Report-** Reviewed. Discussion did take place on utility late notices and disconnects as they will not happen in March. Utility bills may be late going out.

8. **Treasurer’s Report**
 - a. **Pay Bills –Motion was made by Derosier, second by Weber to pay the bills as presented, new additions are highlighted, with checks #43614-43631 and accept the reports above. All in favor, Motion carried.**

9. **Unfinished Business**
 - a. **Resolution #03102020-01-**tabled to receive legal opinion.
10.
 - b. **MPCA Application Power Plant-**Mortenson explained that to apply for the grant funds from MPCA to do an investigate to contaminants at the Power Plant, it must be a potential developer and not the city. The program allows MPCA to contract with an environment engineer to complete a Phase 1 and, if needed, Phase 2 assessment. Those assessments are needed to apply for funding from DEED to clean up the area. The MPCA program is voluntary so if the city did not want to move forward with clean up, it is bookmarked by MPCA. There is not any transfer of property deeds, etc. This is just an application to conduct environmental studies. **Motion was made by Wimpfheimer, second by Buegler to give permission to Northern Plains Property to apply for the MPCA funds for investigation and note this does not involve any land transfer. All in favor, Golden abstained. Motion carried.**

11. New Business

a. Jim Duckstad Utility Bill-a house had a frozen water line and 52,000 gallons ran thru the water meter and out the sump pump. Duckstad would like you to consider a credit on the utility bill. **Motion was made by Golden, second by Wimpfheimer to credit the sewer portion if the sump pump did not go into the sewer system.**

All in favor. Motion carried.

b. Resolution #03242020-01 USDA RBEG Grant Application- **Motion was made by Golden, second by Wimpfheimer to accept the resolution as presented to apply for revolving loan grant funds for energy efficiency commercial projects.**

All in favor. Motion carried.

c. Ryan Swanson Grade Increase – Swanson passed the Water Certification test. **Motion was made by Derosier, second by Buegler to approve the increase in wages. All in favor. Motion carried.**

d. Community Contractors Payment – The work is finished at the Rec Center and \$50,000 would be the payment to pay off the bid price. There was additional work completed in which only materials were billed. The outstanding balance after payment is \$54,000. **Motion was made by Derosier, second by Golden to approve the payment of \$50,000 to Community Contractors as presented. All in favor. Motion carried.**

12. Committee Meetings – None.

13. Future Agenda Item(s) –

14. Adjournment – **Motion was made by Buegler second by Weber, to adjourn at 7:53 p.m. All in favor, Motion carried.**

Shannon Mortenson
City Administrator/Clerk-Treasurer

Mara Hanel
Mayor