



MINUTES – Warren City Council
Regular Meeting April 14, 2020
Call to Order

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Justin Buegler, Mark Wimpfheimer, Chris Derosier. Absent: Jarod Peterson. Also present: Grant Peterson, Brent McMillan, Shannon Mortenson, Jarda Solc. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda- Motion was made by Buegler, second by Golden to accept the agenda as presented. All in favor, Motion carried.**
4. **Approval of Minutes- Motion was made by Golden, second by Derosier to approve the minutes from the March 24 council meeting. All in favor, Motion carried.**
5. **Engineer’s Report-** Solc updated council on the Parkview project. There are some issues to resolve from last fall and the area will be evaluated for any issues after the winter. The final walk-thru will take place in a couple of months. AE2S has been working with Brent on GIS mapping software, etc. The McKinley Pedestrian Path has been moved to 2021 so that design work will be starting when MnDOT gives the go ahead. Jay Kleven, the structural engineer, is reviewing the draft RFP for Architectural Services for the child care center.
6. **Operations Manager Report-**COVID-19 has made the city change how operations are conducted. Currently two public works staff come in each day and work an 8-hour day. An Eagle Scout in the community, Spencer Wittman, is building a kiosk for Centennial Park. The kiosk will have the walking maps and an area for community information. Zach Nicklin from Northland has been doing more thermal scans and video in Warren. Pia, the German intern, has been working on the scans from Arnsberg. She is hoping to review and compare 50 homes. The only challenge with communication with Pia is the different video conference formats in Germany and US are not always compatible.
7. **Clerk’s Report-** Reviewed. At this time, we don’t know what will happen with any stimulus funding and we should be thinking about better broadband, child care and maybe alternative energy. We should have shovel ready projects to take advantage of any opportunity. Stories from the residents on their broadband during this pandemic would be helpful. Mortenson has been working on a USDA loan for a child care center. The loan is 2.375% with a 40-year term. This makes the debt service much more palatable whether the local sales tax option is approved or not. It is hard to say what will happen with the sales tax option as it has to pass the legislature and they have other priorities at this time.

8. Treasurer's Report

- a. Checks Issued in March-reviewed.
- b. Pay Bills –Motion was made by Golden, second by Weber to pay the bills as presented with checks #43644-43692 and accept the report above. All in favor, Motion carried.

9. Unfinished Business

- a. Resolution #03102020-01-reviewed legal opinion. Peterson was absent so no vote could be taken to. Tabled but discussion did ensue regarding informing public which parcels are city owned and could be purchased. It was determined to move this subject of how to inform the public on parcels to the Community Growth Committee for discussion.

10. New Business

- a. Resolution #04142020-01 NMPA Appointment- Motion was made by Derosier, second by Weber to accept the resolution as presented to appoint Grant Peterson as Director; Shannon Mortenson as advisor. All in favor. Motion carried.
- b. Overtime Report –Motion was made by Weber, second by Buegler to approve the report as presented. All in favor. Motion carried.
- c. Ageing Report – Reviewed.

11. Committee Meetings – None.

12. Future Agenda Item(s) –

13. Adjournment –Motion was made by Weber, second by Wimpfheimer, to adjourn at 7:49 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer

Mara Hanel
Mayor