



MINUTES – Warren City Council
Board and Equalization and Regular Meeting May 12, 2020
Call to Order

A Video Conference Meeting of the Warren City Council was held commencing at 6:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Jarod Peterson, Mark Wimpfheimer. Absent: Justin Buegler, Chris Derosier. Also present: Grant Peterson, Brent McMillan, Shannon Mortenson, Jarda Solc, Nancy Mattson, Danny Omdahl. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Board of Equalization**-Russ Steer and Alison Wall were given the floor; the meeting was conducted via conference call. There were 25 sales in 2019. The ratio of sale price versus market value was 95%. The assessor may consider increasing the tax values but will see what happens with COVID-19. There was a 10% increase on the commercial values but there is still some catch up to do. There was substantial increase placed on grain elevator values in the county. Warren’s valuation increased by \$3.6 million. The Board of Equalization training for council members will open up July 1. There was a question what to do with the laundromat building since it is unoccupied. July 1 is the deadline for an exemption. **Motion was made by Golden, second by Weber to change the status of the laundromat parcel to Exempt. All in favor, Motion carried.**
4. **Approval of Agenda**- **Motion was made by Golden, second by Wimpfheimer to accept the agenda as presented. All in favor, Motion carried.**
5. **Approval of Minutes**- **Motion was made by Wimpfheimer, second by Golden to approve the minutes from the April 28 council meeting. All in favor, Motion carried.**
6. **Engineer’s Report**- Solc updated council on the Parkview final walk thru. That should take place in July. Taylor is working with McMillan to hire a local contractor to fix the low spot on the corner of McKinley and Parkview. Solc had provided a report to council on road surface options. With some uncertainties on State funding for cities, we will look at options but may need to postpone to make budget cuts.
7. **Operations Manager Report**-McMillan updated council on a citywide power outage by Minnkota to do fixes at the substation.
8. **Clerk’s Report**- Reviewed. The question was posed how do we help in assisting businesses to reopen and who makes masks in the area. City will encourage opening of the businesses and safe practices.
9. **Treasurer’s Report**
 - a. **April General Ledger**-reviewed.

- b. Checks Issued in April-reviewed.
- c. Pay Bills –Motion was made by Wimpfheimer, second by Weber to pay the bills as presented with checks #43731-43769 and accept the reports above. All in favor, Motion carried.

10. Unfinished Business

- a. Resolution #03102020-01- The resolution was tabled due to members being absent.

11. New Business

- a. Resolution to Open Warren- Motion was made by Golden, second by Wimpfheimer to accept the resolution as presented. All in favor. Motion carried.
- b. Graduation Proclamation- Motion was made by Wimpfheimer, second by Golden to approve the proclamation as presented. All in favor, Motion carried.
- c. Letter from Township for Road –Moved to Public Work Committee.
- d. Overtime Report- Motion was made by Weber, second by Golden to approve the report as presented. All in favor. Motion carried.
- f. Ageing Report- reviewed.

12. Committee Meetings –

13. Future Agenda Item(s) –

14. Adjournment –Motion was made by Golden, second by Weber to adjourn at 7:37 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer

Mara Hanel
Mayor