



**MINUTES – Warren City Council**  
**Regular Meeting    May 26, 2020**  
*Call to Order*

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Justin Buegler, Chris Derosier, Mark Wimpfheimer. Absent: Jarod Peterson. Also present: Shannon Mortenson, Jarda Solc, Nancy Mattson, Ashley Anderson. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda-Under New Business: e. FD Pandemic Plan. Motion was made by Golden, second by Weber to accept the agenda with changes. All in favor, Motion carried.**
4. **Approval of Minutes- Motion was made by Wimpfheimer, second by Golden to approve the minutes from the May 12 council meeting. All in favor, Motion carried.**
5. **Engineer’s Report-** Solc did not have any updates.
6. **Operations Manager Report-**no additional updates.
7. **Clerk’s Report-** Reviewed.
8. **Treasurer’s Report**
  - a. **Pay Bills –Motion was made by Weber, second by Derosier to pay the bills as presented with checks #43772-43790. All in favor, Motion carried.**
9. **Unfinished Business**
  - a. **Resolution #03102020-01-** The resolution was tabled due to members being absent.
10. **New Business**
  - a. **Summer Recreation Program-**Ashley Anderson spoke on the plans to have a rec program and comply with the directives from the State. Council consensus was \$11,000 has been budgeted for Summer Rec in 2020 so the city will contribute that amount toward programming.
  - b. **Hiring Public Works-**Eleven applications were received. The Finance and Human Relations met for discussion with staff who conducted the interviews. **Motion was made by Golden, second by Weber to approve the recommendation to hire Matthew Linder for the full-time public works position to be paid \$19.44 per hour. All in favor, Motion carried.**

**c. Pool and Campground Update** –Campgrounds can be opened up to all camping (seasonal and recreational) on June 1. There are guidelines that have been released by DNR that will provide direction on expectations. The pool is to be closed under the current Governor order. Council consensus was to keep working on the pool so it is ready to open when allowed. Council felt that children need something to do this summer as they have been challenged enough.

**d. Disclosure Conflict of Interest**-the disclosure for the conflict was reviewed and recommended by the Finance and Human Relations Committee. **Motion was made by Golden, second by Derosier to approve the disclosure as presented. All in favor, Weber opposed. Motion passed by majority.**

**e. FD Pandemic Plan**- the question was posed if the fire department should have a pandemic plan. It would not hurt to implement a plan as the entire department would know the protocol. Mortenson will send a copy of the city plan and a template if the department would like to create their own plan.

**11. Committee Meetings** – Finance and Human Relations met for hiring staff and the disclosure of conflict. Both items were addressed under New Business.

**12. Future Agenda Item(s)** –

**13. Adjournment** –**Motion was made by Weber, second by Buegler to adjourn at 7:35 p.m. All in favor, Motion carried.**

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**Shannon Mortenson**  
**City Administrator/Clerk-Treasurer**

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**Mara Hanel**  
**Mayor**