



**MINUTES – Warren City Council**  
**Regular Meeting June 9, 2020**  
*Call to Order*

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Justin Buegler, Chris Derosier, Mark Wimpfheimer, Jarod Peterson. Also present: Shannon Mortenson, Jarda Solc, Nancy Mattson, Brent McMillan, Dan Nowacki. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda-Under New Business: f. Transient Licenses, g. Election Process.**  
**Motion was made by Peterson, second by Weber to accept the agenda with changes. All in favor, Motion carried.**
4. **Approval of Minutes- Motion was made by Golden, second by Wimpfheimer to approve the minutes from the May 26 council meeting. All in favor, Motion carried.**
5. **Engineer’s Report-** Solc presented a Task Order to complete the topography survey for the Shared Use Path on McKinley. This item will be placed on the agenda for the next meeting. In looking at asphalt road maintenance, AE2S has developed an industry protocol for their cities. Chip seal is the best bang for the buck but there is a newer technology called microsurfacing that is gaining attention. There is a company in ND and one in MN that does this application. It is about 70% more expensive than chip seal but it does appear to last longer or protect the road surface longer. This may be a better deal. There is a stretch of street in another city that has chipseal on a portion and then microsurfacing portion connected. It is a good visual comparison.
6. **Operations Manager Report-**McMillan has been working with AE2S with GIS. There may be an intern opportunity with UND to complete some of the GIS work needed in Warren. The highway street project is anticipated to start July 13. Councilmember Weber inquired on the school crossing lights. They are not in the plan as that is 100% city responsibility. Matt Linder started working on Monday, June 8.
7. **Clerk’s Report-** Mortenson updated council that the pool can open at 50% capacity after June 10. The city crew is working to open on Friday, June 12. There was some damage and frozen pipes after the winter in the pool house and to the pool that are being fixed.
8. **Treasurer’s Report**
  - a. **May General Ledger-**reviewed.
  - b. **Checks Issued in May-**reviewed.

- c. **Pay Bills** –Bills were added as highlighted. **Motion was made by Peterson, second by Buegler to pay the bills as presented with checks #43800-43843 and accept the reports above. All in favor, Motion carried.**

At this time, Dan Nowacki was given the floor. Last weekend their family dog was attacked by another dog in the city. The family pet did not survive the surgeries that were performed on him. The Nowacki's do not want this to happen to another family in the community. He explained an ordinance from another community in Minnesota that provides strict guidelines if a dog is deemed vicious. Currently, the city doesn't have a specific ordinance for dangerous dogs but the code does refer to the State Statute on Dangerous Dogs. The Nowacki family is encouraging the council to act quickly and make a change so this does not happen to anyone else in the city. Next time it could be a person. The city could be a model for other cities if a stronger ordinance is adopted. No one should walk in fear. The review of the ordinance was sent to the Community Committee. Condolences were expressed to the family for the loss of their family pet.

## 9. Unfinished Business

- a. **Resolution #03102020-01-** There was full attendance to discuss the sale of the parcels by the brick yard. John Golden submitted a conflict of interest as family members own Northern Plains Properties. Discussion ensued on how can the city be assured there is development on these parcels and why did these not run thru WEDA like the previous parcels? They were missed in the transfer of land to WEDA and Northern Plains Properties felt it would be more efficient to purchase from the city for the same price as previous land sales. Councilmember Weber feels the land transactions are illegal and would like a second legal opinion. Councilmember Buegler would like the parcels to go to WEDA for discussion with the developer. **Motion was made by Buegler, second by Derosier to have WEDA discuss the parcels with the developer. Golden abstained. All in favor, Weber opposed. Motion carried by majority. Motion was made by Weber, second by Buegler to obtain a second legal opinion on the conflict of interest. Golden abstained. All in favor. Motion carried.**

## 10. New Business

- a. **TAP Agreement-**Item was the task order presented by Solc. Item to be removed from the agenda.
- b. **Hiring Public Works-**Recommendation was presented to hire the second public works person. **Motion was made by Derosier, second by Weber to approve the recommendation to hire Joshua Maurstad for the full-time public works position to be paid \$19.44 per hour. All in favor, Motion carried.**
- c. **Campground Preparedness Plan** –reviewed.

**d. Overtime Report- Motion was made by Derosier, second by Weber to approve the report as presented. All in favor, Motion carried.**

**e. Ageing Report-** reviewed. There area a number of past due. Staff will provide updates on when disconnects can occur.

**f. Transient Licenses- Motion was made by Peterson, second by Buegler to approve the transient license for Top Hawg and Greek 2 Me. All in favor, Motion carried.**

**g. Election Process-** Marshall County will send out a letter to all registered voters in Warren providing the option to vote with an absentee ballot. It is not a new process but reminds the voter of options if they do not want to use the polling place in August and November. Council consensus was to send the letters to remind voters.

**11. Committee Meetings – *Community Growth*** met for to discuss development and available parcels. A map will be created and put on the website for people to see what is available for purchase. Phil Thompson attended the committee meeting for WEDA input and collaboration.

**12. Future Agenda Item(s) –**

**13. Adjournment –Motion was made by Peterson, second by Weber to adjourn at 8:38 p.m. All in favor, Motion carried.**

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**Shannon Mortenson**  
**City Administrator/Clerk-Treasurer**

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**Mara Hanel**  
**Mayor**