



**MINUTES – Warren City Council**  
**Regular Meeting July 14, 2020**  
*Call to Order*

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with President John Golden presiding. Council members present: David Weber, Mara Hanel, Mark Wimpfheimer. Absent: Jarod Peterson, Justin Buegler, Chris Derosier. Also present: Shannon Mortenson, Brent McMillan, Nancy Mattson, Jarda Solc, Tony Johnson, Jeremy Linnell, Ryan Houske, Sam Nelson. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda**-Under New Business: *g. Fire Truck*. **Motion was made by Wimpfheimer, second by Weber to accept the agenda with changes. All in favor, Motion carried.**
4. **Approval of Minutes**- **Motion was made by Weber, second by Wimpfheimer to approve the minutes from the June 23 council meeting. All in favor, Motion carried.**
5. **Engineer’s Report**-Jarda Solc was given the floor. The survey crew finished S. McKinley path. In the next month a synopsis will be represented to council. The low spot on the corner of McKinley and Parkview was fixed.
6. **Operations Manager Report**-Brent McMillan was given the floor. The highway project started on Monday on the west end of Hwy 1. A gas valve is in the way of the project and was slated to be replaced so trying to get the welder to come to Warren in the next two days. McMillan was asked by Weber about Clinton Avenue as the road is in poor condition. The engineers had looked at the area and right now the city crew has put down gravel and millings to help stabilize the roadway. This is the most economical repair at this time.
7. **Clerk’s Report**- reviewed. Mortenson is working on the CARES Act Covid Funding from the State. There was a challenge with the Audio/Visual equipment prior to the meeting starting so that will be a must purchase. Prices are being obtained for council tablets and laptops for office staff to work better remotely.
8. **Treasurer’s Report**
  - a. **June General Ledger**-reviewed.
  - b. **Checks Issued in June**-reviewed.
  - c. **Pay Bills** –Bills were added as highlighted. **Motion was made by Weber, second by Hanel to pay the bills as presented with checks #43887-43950 and accept the reports above. All in favor, Motion carried.**

**9. Unfinished Business**

a.

**10. New Business**

- a. **Agreement with Barrato Bros Construction- Motion was made by Wimpfheimer, second by Hanel to approve the agreement with Barrato Construction. All in favor, Motion carried.**
- b. **Agreement with Northern Technologies- Motion was made by Golden, second by Wimpfheimer to approve the agreement as presented. All in favor, Motion carried.**
- c. **AE2S Social Media Proposal – Motion was made by Weber, second by Wimpfheimer to accept the proposal for social media consulting. All in favor, Motion carried.**
- d. **Matt Linder Pay Increase- Matt passed his on-call gas tests. Motion was made by Hanel, second by Wimpfheimer to approve the step increase. All in favor, Motion carried.**
- e. **Overtime Report- Motion was made by Weber, second by Wimpfheimer to approve the report as presented. All in favor, Motion carried.**
- f. **Ageing Report**-reviewed. There are a lot of past dues. Consensus to begin sending the past due notices.
- g. **Fire Truck**-the fire department chief, Tony Johnson, was given the floor. The department has found a tanker/pumper available for \$125,000. The tanker really needs to be replaced as it is from 1968. Replacement cost for a new tanker would be \$350,000. A new tanker/pumper would be from \$800,000 - \$1Million. The piece they have found is 2002 with new tanks and pumps. It is a larger tank and more pump pressure than current pieces. This tanker/pumper would replace two old pieces in the fleet. The equipment has a 1-year powertrain warranty. There is \$16,000 in reserves for truck replacement. A lease to purchase agreement will be obtained to pay for the truck over 7 years. **Motion was made by Weber, second by Hanel to approve the purchase of a tanker/pumper for \$125,000. All in favor, Motion carried.**

**11. Committee Meetings –**

**12. Future Agenda Item(s) –**

**13. Adjournment –Motion was made by Hanel, second by Wimpfheimer to adjourn at 7:41 p.m. All in favor, Motion carried.**

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**Shannon Mortenson**  
City Administrator/Clerk-Treasurer

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**Mara Hanel**  
Mayor