



MINUTES – Warren City Council
Regular Meeting July 28, 2020
Call to Order

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Mark Wimpfheimer, Justin Buegler, Chris Derosier. Absent: Jarod Peterson. Also present, Shannon Mortenson, Jeff Wohlers, Marty Seifert, Jim Trojanowski. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda**-Under New Business: *e. Certify Relief Association Schedules; f. Preparedness Plan; g. Street Lighting Proposal.* **Motion was made by Weber, second by Buegler to accept the agenda with changes. All in favor, Motion carried.**
4. **Approval of Minutes-** **Motion was made by Wimpfheimer, second by Weber to approve the minutes from the July 14 council meeting. All in favor, Motion carried.**
5. **Engineer’s Report**-none.
6. **Working Supervisor Report**-Jeff Wohlers was given the floor. Matt Linder is doing well learning the gas duties; he is a good asset to the city. There have been gas services installed in the last month and working on the valve replacement. Some of the replacement is in conjunction with the highway project. All the alleys have been graded.
7. **Clerk’s Report**- reviewed. A question was presented on the how the decision for the EDA land sales was determined. Weber motioned for the whole council to be given the information for the EDA to make decisions. Motion died for lack of a second. Buegler expressed his concern with the city having no control in decisions and items from WEDA were to go back to the city for final approval.
8. **Treasurer’s Report**
 - a. **Budget vs Actual**-reviewed.
 - b. **Pay Bills** –Bills were added as highlighted. **Motion was made by Buegler, second by Derosier to pay the bills as presented with checks #43960-43990 and accept the report above. All in favor, Motion carried.**
9. **Unfinished Business**
 - a.
10. **New Business**
 - a. **Jim Trojanowski NW Regional Library System**- Trojanowski was given the floor. He provided a COVID update on the library system. They closed in March and opened to in person service June. Curbside pickup is offered at most locations. There is no programming at this time. So far, they have received good comments from the public. The digital check-outs have increased about 30% which is good. Trojanowski asked for a 2% increase from 2020 which equates to \$210. **Motion was**

made by Golden, second by Derosier to increase the budget line item for the library by \$210 in 2021. All in favor, motion carried.

b. Marty Seifert Coalition of Greater MN Cities-Seifert was given the floor. He updated council on the legislature for 2020. Not much was accomplished and a bonding bill has not been passed. The coalition did a nice job keeping membership informed during the pandemic. They will keep working for LGA, bonding and child care.

c. Set Canvassing Date after Primary Election – Motion was made by Buegler, second by Wimpfheimer to set the canvassing meeting for Monday, August 17 at 7 PM. All in favor, Motion carried. An update was provided on how the polls will be laid out in August to accommodate social distancing and safe voting practices.

d. Accept Resignation- Motion was made by Wimpfheimer, second by Buegler to regretfully accept the resignation from Grant Peterson and wish him well in his new position. All in favor, Motion carried.

e. Certify Relief Association Schedules- Motion was made by Buegler, second by Derosier to certify a municipal contribution is not required. All in favor, Motion carried.

f. Preparedness Plan- Motion was made by Buegler, second by Golden to accept the plan as presented. All in favor, Motion carried.

g. Street Lighting Proposal-the street lights on Hwy. 75 have been moved as part of the project and now would be a good time to replace them. The moving of the poles was not in the plans. They will be LED and have better brightness than the current two-light poles. One bid was presented from Border Electric and waiting for another bid for a different distributor. **Motion was made by Golden, second by Wimpfheimer to allow staff to purchase the new light poles with the best price received on quotes. All in favor, Motion carried.**

11. Committee Meetings – Public Works met to discuss Westbridge Center and the Township road. Mortenson will research at the county who has the liability on the township road that is south of the diversion and west of Hwy. 75. Johnson Controls did a visual assessment on the ventilation at Westbridge. A feasibility proposal for \$6,000 was presented along with the potential costs per square foot to upgrade ventilation, fire suppression, lights. Committee recommendation was to engage in conversation with the RDC and determine future needs and a long-term contract.

12. Future Agenda Item(s) – John Hapka is considering donating large fans from a potato warehouse to the Rec Center. Brent McMillan will follow-up on this.

13. Adjournment –Motion was made by Golden, second by Buegler to adjourn at 8:29 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer

Mara Hanel
Mayor