



**MINUTES – Warren City Council**  
**Regular Meeting August 25, 2020**  
*Call to Order*

A Video Conference Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Mara Hanel presiding. Council members present: David Weber, John Golden, Mark Wimpfheimer. Absent: Jarod Peterson, Justin Buegler, Chris Derosier. Also present, Shannon Mortenson, Nancy Mattson, Jarda Solc, Brent McMillan, Danny Omdahl. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda- Motion was made by Wimpfheimer, second by Weber to accept the agenda as presented. All in favor, Motion carried.**
4. **Approval of Minutes- Motion was made by Golden, second by Wimpfheimer to approve the minutes from the July 28 council meeting and the August 17 Canvassing meeting. All in favor, Motion carried.**
5. **Engineer’s Report-**Jarda Solc was given the floor. The IUP for Drinking Water and Clean Water made the Project Priority List with PFA. There is not enough funding for the 4<sup>th</sup> St. project to obtain the dollars from PFA. The Drinking Water portion should try to score a bit higher. The project will remain on the list until the city removes it. The survey results for the McKinley Path are complete and will be presented in September.
6. **Operations Manager Report-**Brent McMillan was given the floor. The MnDOT project is humming along. The city replaced some curb stops and gas valves since they were exposed. Streetlights are being replaced. The city crews have been able to stay ahead of the concrete so far. Staff have been flushing hydrants. Some bad catch basins have been replaced. There are three sink holes that need to be filled. Olson Underground is going to work on Edwards Street to dig that out and use millings to see if the street can be preserved cost effectively. The pre-construction meeting for the hangar project was conducted August 11. The dirt work is to start in September with an overall completion date of August 2021. Due to the pandemic and the campground shower house not being open since regulations cannot be followed, the floors will be epoxy coated next week and new flush less toilets and touchless faucets will be installed. There was a power outage last week due to the contractors hitting a line. There will be a scheduled power outage coming up to run power to the new car wash site.
7. **Clerk’s Report-** reviewed. Eight applications were submitted for the Deputy Clerk position. Interviews will start this week. Weber inquired on when MPCA was going to start at the power plant. A phone call was received Monday (yesterday) and someone will be onsite Wednesday (tomorrow).
8. **Treasurer’s Report**
  - a. **July General Ledger-**reviewed.
  - b. **Checks Issued in July-**reviewed.
  - c. **Bills Paid 8/13/2020-**reviewed.

- d. **Pay Bills –Bills were added as highlighted. Motion was made by Golden, second by Weber to pay the bills as presented with checks #44061-44088 and accept the reports above. All in favor, Motion carried.**

**9. Unfinished Business**

a.

**10. New Business**

- a. **Budget 2021-** Budget was introduced. The tax rate of 85% stayed the same as past years. LGA was increased by \$9,000. The budget was approached conservatively due to the pandemic and unknown future of the MN State budget. Tabled to next meeting.
  - b. **Resolution #08252020-01 Accepting Donation- Motion was made by Weber, second by Wimpfheimer to approve the resolution as presented. All in favor, Motion carried.**
  - c. **Resolution #08252020-02 CARES Funding –**the spreadsheet of expenses was reviewed. There was also a report of anticipated projects to complete that are COVID related. **Motion was made by Golden, second by Wimpfheimer to approve the resolution as presented. All in favor, Motion carried.**
  - d. **Resolution #08252020-03 Appointing NMPA Director- Motion was made by Wimpfheimer, second by Weber to approve the resolution as presented . All in favor, Motion carried.**
  - e. **Resolution #08252020-04 Bonding Bill Support- Motion was made by Weber, second by Golden to approve the resolution as presented. All in favor, Motion carried.**
  - f. **Overtime Report- Motion was made by Weber, second by Wimpfheimer to accept the report as presented. All in favor, Motion carried.**
  - g. **Ageing Report-**reviewed.
- 11. Committee Meetings – none.**
- 12. Future Agenda Item(s) –**
- 13. Adjournment –Motion was made by Golden, second by Wimpfheimer to adjourn at 7:36 p.m. All in favor, Motion carried.**

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**Shannon Mortenson**  
City Administrator/Clerk-Treasurer

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**Mara Hanel**  
Mayor