



MINUTES – Warren City Council

Regular Meeting

November 14, 2023

Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with President Jarod Peterson presiding. Council members present: Danny Omdahl, Mark Wimpfheimer, David Erickson. Absent: Justin Buegler, David Weber, Mayor Travis Carl. Also present: Shannon Mortenson, Jeff Wohlers, Matt Linder, Jarda Solc. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda-Motion was made by Erickson, second by Wimpfheimer to accept the agenda as presented. All in favor, Motion carried.**
4. **Approval of Minutes – Motion was made by Wimpfheimer, second by Erickson to approve the minutes from the October 24 meeting. All in favor, Motion carried.**
5. **Engineer’s Report-** Jarda Solc was given the floor. The McKinley Path punch list items to be completed in the spring: seeding along path and crack in cement panel. The county would like to close on the project. State Aid did the final inspection. The project can be closed as the punch list are spring items under warranty. The RR portion looks like it will not be done this fall; city staff may fill with Class 5 if they feel it would be safer.
6. **Working Supervisor Report-** the campground is winterized with the sugar beet harvest completed. Street sweeping is taking place again to clean up leaves that fell after the snow fall. Alleys will be graded this week. Three beavers were trapped as they were building a dam at the end of South McKinley.
7. **Clerk’s Report-** Reviewed. Mortenson gave an update on the Charter Commission. The commission needs to be certified by the District Court. Mortenson has been working with the court clerk to accomplish this. The court and judge were unfamiliar with the process.
8. **Treasurer’s Report**
 - a. **October General Ledger-**tabled.
 - b. **Pay Bills –Motion was made by Omdahl, second by Erickson to pay bills with check #48066 – 48123. All in favor, Motion carried.**
9. **Unfinished Business**
 - a. **2022 Audit Report- Motion was made by Wimpfheimer, second by Omdahl to accept the 2022 Audit Report as presented. All in favor, Motion carried.**
 - b. **Website Agreement-**tabled.
10. **New Business**
 - a. **Resolution #11142023-01 Sale of Real Property –** tabled.
 - b. **Resolution #11142023-02 GroWarren Donations - Motion was made by Erickson, second by Omdahl to accept the resolution as presented. All in favor, Motion carried.**

- c. **ECPN for North Star Manor** – ECPN is a program for city or county owned nursing homes. The city pays the state a set amount and the amount is reflected on resident rates and used to leverage Federal dollars. Last year the city did \$27/day and this year it is \$23.27. It will have the same revenue amount as 2023. **Motion was made by Omdahl, second by Wimpfheimer to approve the rate of \$23.27 for 2024 on the ECPN program. All in favor, Motion carried.**
 - d. **Approve Liquor Licenses-** the list for annual renewal was presented. **Motion was made by Wimpfheimer, second by Erickson to approve the liquor license renewals as presented. All in favor, Motion carried.**
 - e. **2024 Council Schedule-** the 2nd meeting in December falls on the 24th. Council suggested putting “TBD” (To Be Determined). **Motion was made by Erickson, second by Wimpfheimer to approve the schedule as presented. All in favor, Motion carried.**
 - f. **Softball Field Agreement-**the school board approved the agreement at their November meeting. **Motion was made by Omdahl, second by Erickson to approve the agreement as presented. All in favor, Motion carried.**
 - g. **Overtime Report-** **Motion was made by Erickson, second by Omdahl to approve the report as presented. All in favor, Motion carried.**
 - h. **Ageing Report** – reviewed.
11. **Committee Meetings:** The *Equipment Committee* met to discuss purchasing a tank truck from Ag Advantage Air. The current truck is 1977; this one is 2002 and a larger tank. The asking price is \$22,000 and the city would see if an area city would like to buy the old one. **Motion was made by Wimpfheimer, second by Omdahl to approve purchasing the tank truck from Ag Advantage Air for \$22,000. All in favor, Motion carried.** The *Public Works Committee* met to review the zoning for shipping containers. The committee determined they are classified as accessory structures so are in violation of the Zoning Ordinance. A letter was sent to Todd Maruska notifying him of the non-compliance and request to remove the containers.
12. **Future Agenda Item(s)-**
13. **Adjournment** –**Motion was made by Erickson, second by Wimpfheimer to adjourn at 7:28 p.m. All in favor, Motion carried.**

Shannon Mortenson
City Administrator/Clerk-Treasurer

Travis Carl
Mayor