



**MINUTES – Warren City Council**  
**Truth in Taxation Hearing and Regular Meeting**  
**December 12, 2023**

*Call to Order*

A Meeting of the Warren City Council was held commencing at 6:00 P.M. with Mayor Travis Carl presiding. Council members present: Danny Omdahl, Mark Wimpfheimer, David Erickson, Justin Buegler, David Weber. Absent: Jarod Peterson. Also present: Shannon Mortenson, Jeff Wohlers, Matt Linder, Nancy Mattson. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda-Motion was made by Wimpfheimer, second by Erickson to accept the agenda as presented. All in favor, Motion carried.**
  
4. **Truth in Taxation Hearing-*opened at 6:03 pm.*** Mortenson explained the budget decreasing and the levy increase. The levy is based on 85% of the taxable market value and tax capacity. That percentage has been used for many years. The budget decreased for the General Fund since there is not any street projects scheduled. There is pool maintenance figured in which could be up to \$100,000. The pool needs to have cracks filled in and repainted. No members of the public were present for additional questions. ***Hearing ended at 6:10 pm.***
  
5. **Approval of Minutes – Motion was made by Omdahl, second by Wimpfheimer to approve the minutes from the November 28 meeting. All in favor, Motion carried.**
6. **Engineer’s Report-** None.
7. **Working Supervisor Report-** a major snow removal event took place on Saturday. Warren received seven inches of snow which was not forecasted. Public works staff spent all of Saturday clearing and removing snow.
8. **Clerk’s Report-** Reviewed. Steve is looking at a new phone package which would move away from Frontier. Hopefully that will be in place for 2024.
9. **Treasurer’s Report**
  - a. **October and November General Ledger-**reviewed.
  - b. **Pay Bills –Motion was made by Buegler, second by Weber to pay bills with check #48157 – 48204 and accept the ledgers above. All in favor, Motion carried.**
  
10. **Unfinished Business**
  - a. **Website Agreement-**tabled. Mortenson is obtaining bids for a new website design along with the hosting. Four local companies have been contacted so recommendations should be presented next meeting. Council members questioned how much of the packets would be archived on the new site and if we would do advertising. Prices will be obtained to see costs have having more GB available to archive more meeting information. Cities don’t traditionally allow advertising on their sites. In reviewing the statistics of the current website, there are on average 3700 hits per month. A website for Warren is still quite relevant. The Calendar of Events is the highest traffic page.
  - b. **Resolution #11142023-01 Sale of Real Property –** tabled.

**11. New Business**

- a. Resolution #12122023-01 Final Tax Levy - Motion was made by Wimpfheimer, second by Erickson to accept the resolution as presented. All in favor, Motion carried.
- b. Resolution #12122023-02 General Budget - Motion was made by Buegler, second by Omdahl to accept the resolution as presented. All in favor, Motion carried.
- c. Resolution #12122023-03 Enterprise Fund Budgets - Motion was made by Wimpfheimer, second by Buegler to accept the resolution as presented. All in favor, Motion carried.
- d. Resolution #12122023-04 Donations - Motion was made by Erickson, second by Wimpfheimer to accept the resolution as presented. All in favor, Motion carried.
- e. Adam Hermanson Gas Certification –Motion was made by Buegler, second by Weber to approve a grade increase for Hermanson as he passed all gas tests. All in favor, Motion carried.
- f. Hire Rec Center Rink Staff- Motion was made by Omdahl, second by Erickson to approve the hiring of the rink staff and the rates as presented and allow the City Administrator to hire more attendants as needed. All in favor, Motion carried.
- g. Overtime Report - Motion was made by Wimpfheimer, second by Omdahl to approve the report as presented. All in favor, Motion carried.
- h. Ageing Report –reviewed.

**12. Committee Meetings:** None.

**13. Future Agenda Item(s)-**

**14. Adjournment –Motion was made by Buegler, second by Erickson to adjourn at 6:43 p.m. All in favor, Motion carried.**

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**Shannon Mortenson**  
City Administrator/Clerk-Treasurer

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**Travis Carl**  
Mayor