



MINUTES – Warren City Council

Regular Meeting

March 28, 2023

Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Travis Carl presiding. Council members present: David Weber, Mark Wimpfheimer, Danny Omdahl, David Erickson, Jarod Peterson. Absent: Justin Buegler. Also present: Shannon Mortenson, Jeff Wohlers, Jarda Solc, Matt Linder. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda- Motion was made by Omdahl, second by Weber to accept the agenda as presented. All in favor, Motion carried.**
4. **Approval of Minutes –Motion was made by Carl, second by Weber to approve the minutes from the March 14 meeting. All in favor, Motion carried.**
5. **Engineer’s Report-** Jarda Solc updated council that a pre-construction meeting is scheduled with Taggart on April 5.
6. **Working Supervisor Report-**Wohlers was given the floor. The power washer has been installed. Staff is doing some touchup cleaning for snow removal. The ditches are being cleared. They have also been using the one-way to scrape some of the rough ice on the streets. Wohlers was asked if the city has considered putting culverts in the trailer court but that is the owner responsibility.
7. **Clerk’s Report-** Council inquired on the census at North Star Manor and how the meeting went with County commissioners. The meeting with the County was to thank them for their monetary support as that helped North Star Manor to keep the doors open. The facility is breaking even now with an increased census. Weber inquired if the city will do another Small Cities Development Grant which helps people fix up their homes. There is one going on in the city now and it has a defined “blight” area. Residents are to call Northwest Community Action if they want more information as they are administering the program.
8. **Treasurer’s Report**
 - a. **Profit Loss Per Fund Report–** reviewed.
 - b. **Pay Bills – Motion was made by Carl, second by Erickson to approve the reports above and pay bills with check #47336 - 47363. All in favor, Motion carried.**
9. **Unfinished Business**
 - a. **Retainer City Attorney-**two responses were received to provide legal services for the city. **Motion was made by Omdahl, second by Peterson to have Harbott, Knutson, Larson & Holten provide legal services for the city of Warren. All in favor, Motion carried.**
 - b. **NMPA Director-**the Mayor will fill the director seat.

10. New Business

- a. **Resolution #03282023-01 NMPA Director-** Travis Carl will be the director. Motion was made by Wimpfheimer, second by Erickson to approve the resolution as presented. All in favor, Motion carried.
- b. **Certified Pool Operator Certifications** – Brian Evin, Tyler Jevne, Matt Linder Josh Maurstad and Mike Novacek all passed the test. Motion was made by Erickson, second by Omdahl to approve the \$.25/hour wage increase for pool certifications. All in favor, Motion carried.
- c. **Brian Evin Wastewater Certification-** Motion was made by Peterson, second by Wimpfheimer to approve the step increase as presented. All in favor, Motion carried.
- d. **Adam Hermanson Water Certification-** Motion was made by Wimpfheimer, second by Omdahl to approve the grade increase as presented. All in favor, Motion carried.
- e. **Gambling Permit** Motion was made by Omdahl, second by Erickson to approve the permit as presented. All in favor, Motion carried.
- f. **Northwest Community Action Lease at Westbridge-** Motion was made by Carl, second by Erickson to approve the lease as presented. All in favor, Motion carried.

11. Committee Meetings:

12. Future Agenda Item(s)-

13. Adjournment –Motion was made by Wimpfheimer, second by Weber to adjourn at 7:32 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer

Travis Carl
Mayor