



MINUTES – Warren City Council

Regular Meeting

April 25, 2023

Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Travis Carl presiding. Council members present: David Weber, Danny Omdahl, David Erickson, Justin Buegler. Absent: Mark Wimpfheimer, Jarod Peterson. Also present: Shannon Mortenson, Matt Linder, Brent McMillan, Lily Sugimura, AnQi Yu. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda- Motion was made by Buegler, second by Weber to accept the agenda as presented. All in favor, Motion carried.**
4. **Approval of Minutes –Motion was made by Weber, second by Buegler to approve the minutes from the April 11 meeting. All in favor, Motion carried.**
5. **Engineer’s Report-** The pre-construction meeting was cancelled by Taggart. A new date is being considered again.
6. **Working Supervisor Report-**McMillan was given the floor. The sweeper is out and cleaning areas. Currently transitioning to spring/summer duties.
7. **Clerk’s Report-** Report was reviewed. Mortenson introduced Sugimura and Yu to present a PowerPoint on the Lead for America Fellowship. They are doing an exchange for a couple of days. Lily went to Colorado last week and AnQui is in Warren until tomorrow.
8. **Treasurer’s Report**
 - a. **Revenue/Expenditure–** reviewed.
 - b. **Pay Bills – Motion was made by Omdahl, second by Erickson to approve the report above and pay bills with check #47426 - 47457. All in favor, Motion carried.**
9. **Unfinished Business**
 - a. **Cemetery Bids-**Mortenson, McMillan and Jeff Wohlers interviewed each of the submittals. Their recommendation is to enter into an agreement with Josh Horgen. He will charge per time and that will be advantageous in a dry season. **Motion was made by Omdahl, second by Weber to accept the recommendation to enter into an agreement with Josh Horgen for cemetery lawn service. All in favor, Motion carried.**
10. **New Business**
 - a. **Juneteenth Holiday-** the State of Minnesota has declared Juneteenth an official holiday beginning in 2024. There is legislation to move that to 2023. City services will need to be closed that day. It is also a federal holiday. **Motion was made by Omdahl, second by Weber to approve the holiday as paid for employees when the State declares it is an official holiday. All in favor, Motion carried.**

- b. **Temp Liquor License-Legion- Motion was made by Erickson, second by Buegler to approve the temporary liquor licenses as presented. All in favor, Motion carried.**
- c. **Gambling Permit- Motion was made by Erickson, second by Omdahl to approve the gambling permit from Sons of the Legion as presented. All in favor, Motion carried.**

11. Committee Meetings: The *Utility Committee* met to discuss the electric project in conjunction with the WAO School expansion. A transformer needs to be moved, switches installed, and another transformer purchased. Part of the project has been on the electric department’s “to do list” to create a loop feed during power outages. The city has a transformer policy that 50% of the transformer costs is paid by the facility if it is a high kva number. The transformer is \$28,795 and the remaining costs are \$78,618.71. The switches and bases are \$47,900 which are needed to create the loop feed. Recommendation is to move forward with the project and WAO schools pays for 50% of the transformer. **Motion was made by Weber, second by Carl to approve the recommendation from the committee. All in favor, Omdahl opposed. Motion carried.** The *Community Growth Committee* met to discuss the Policy to Sell City-Owned Lots. The policy was presented last fall to the previous council. No action items at this time.

12. Future Agenda Item(s)-

13. Adjournment –Motion was made by Erickson, second by Buegler to adjourn at 8:15 p.m. All in favor, Motion carried.

Shannon Mortenson
City Administrator/Clerk-Treasurer

Travis Carl
Mayor