



MINUTES – Warren City Council
Regular Meeting
May 9, 2023
Call to Order

A Meeting of the Warren City Council was held commencing at 6:00 P.M. with Mayor Travis Carl presiding. Council members present: David Weber, Danny Omdahl, David Erickson, Mark Wimpfheimer. Absent: Justin Buegler, Jarod Peterson. Also present: Shannon Mortenson, Brent McMillan, Alison Grzadzieleski, Taylor Amiot. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Assessor Update-** Alison Grzadzieleski was given the floor. Ryan Larson was on the phone to answer any questions. She handed out the qualified sales from 2022. There was a 15% increase in sales value versus tax value. Land values in the county went up 18-25%. Larson will be adjusting values in the city by 5%. Since there are not any councilmembers that took the valuation certification, the next two years will be Open Book determinations done by the County Assessor.
4. **Approval of Agenda- Motion was made by Wimpfheimer, second by Omdahl to accept the agenda as presented. All in favor, Motion carried.**
5. **Approval of Minutes –Motion was made by Omdahl, second by Erickson to approve the minutes from the April 25 meeting. All in favor, Motion carried.**
6. **Engineer’s Report-** Taylor Amiot was given the floor. The pre-construction meeting for the McKinley path was conducted with MnDOT and Taggart Construction. The deadline has been extended to June 30 for project completion. An application was submitted to PFA for the Project Priority List to include water replacement on 7th St.
7. **Operations Manager Report-**McMillan was given the floor. The school project has started for the electric department to move wire, etc. They also completed installing underground lines behind the Legion and Simply. Staff is ready for the summer season.
8. **Clerk’s Report-** Report was reviewed. The visit with Congresswoman Michelle Fischbach was a very good experience.
9. **Treasurer’s Report**
 - a. **April General Ledger–** reviewed.
 - b. **Pay Bills – Motion was made by Erickson, second by Wimpfheimer to approve the report above and pay bills with check #47464 - 47507. All in favor, Motion carried.**
10. **Unfinished Business**
 - a.

11. New Business

- a. **WAPA/Minnkota REC Contract-** the contract will allow Minnkota to manage the renewable energy credits Warren receives from Western Area Power Authority. **Motion was made by Omdahl, second by Wimpheimer to enter into the contract as presented. All in favor, Motion carried.**
- b. **Policy for Sale of City Owned Lots-**Policy was reviewed and discussion ensued on the definition of adjoining under Unbuildable Lots. It was decided to add a sentence saying “Parcel separated by an alley would be considered adjoining.” **Motion was made by Carl, second by Omdahl to the policy with the addition of the sentence under Unbuildable Lots - “Parcel separated by an alley would be considered adjoining.” All in favor, Motion carried.**
- c. **Liquor License-On Sale, Off Sale, Sunday-** **Motion was made by Erickson, second by Wimpfheimer to approve the three licenses as presented for Cody Kobetsky, dba Micks. All in favor, Motion carried.**
- d. **Transient License-** **Motion was made by Erickson, second by Weber to approve the licenses as presented for Wok n Roll and Hobo Tacos. All in favor, Motion carried.**
- e. **Gambling Permit -** **Motion was made by Erickson, second by Omdahl to approve the permit as presented. All in favor, Motion carried.**
- f. **Overtime Report -** **Motion was made by Weber, second by Erickson to approve the report as presented. All in favor, Motion carried.** Council requested to see where the budget is for Overtime funds. Mortenson will email that information to them.
- g. **Ageing Report** – reviewed.

12. Committee Meetings: The *Community Growth Committee* met to discuss the Residential and Commercial Incentives. Changes to the Residential Policy were made to coincide with the City Owned Lots Policy. The Commercial Policy needs some additional clarification. Committee is recommending approval of the Residential Housing Incentives as presented. **Motion was made by Wimpfheimer, second by Erickson to approve the recommendation from the committee. All in favor, Motion carried.**

13. Future Agenda Item(s)-

14. Adjournment –**Motion was made by Carl, second by Wimpfheimer to adjourn at 7:30 p.m. All in favor, Motion carried.**

Shannon Mortenson
City Administrator/Clerk-Treasurer

Travis Carl
Mayor