



## MINUTES – Warren City Council

### Regular Meeting

July 25, 2023

Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Travis Carl presiding. Council members present: Danny Omdahl, Mark Wimpfheimer, Justin Buegler, David Weber. Absent: David Erickson, Jarod Peterson. Also present: Shannon Mortenson, Brent McMillan, Matt Linder, Jarda Solc, Nancy Mattson, Jim Trojanowski, Marty Seifert. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda- Motion was made by Buegler, second by Weber to accept the agenda as presented. All in favor, Motion carried.**
4. **Approval of Minutes –Motion was made by Wimpfheimer, second by Weber to approve the minutes from the July 11 meeting. All in favor, Motion carried.**
5. **Engineer’s Report-** Jarda Solc was given the floor to update on the McKinley path. The path has asphalt and the sides have been graded and seeded!! The only item left is placement of the street signs. The Gopher One call has been submitted so signs cannot be erected until later in the week. A field decision was made to do grass along the path rather than 2 feet of Class 5 gravel. Solc recommended the approval of the change order since the project is nearly complete. **Motion was made by Buegler, second by Wimpfheimer to approve the change order as presented. All in favor, Motion carried.**
6. **Working Supervisor Report-**McMillan was given the floor. Staff have spent the month getting the city ready for the fair. InControl has been updating the SCADA system. The lift stations went online last week; the water facilities will be online later this week. Mayor Carl reported that garbage cans need to be at the Holiday Park during the Car Show next year.
7. **Clerk’s Report-** Mortenson updated council on the childcare project. There was a construction meeting held this morning. All the items for the building movement have been addressed. Zavoral should be on site later this week to begin excavation and foundation prep.
8. **Treasurer’s Report**
  - a. **Pay Bills – Motion was made by Wimpfheimer, second by Buegler to pay bills with check #47735 – 47775. All in favor, Motion carried.**
9. **Unfinished Business**
  - a. **Resolution #06132023-01 Land Sale-** tabled due to absent members.
10. **New Business**
  - a. **Marty Seifert: Coalition of Greater MN Cities-** Seifert was given the floor. He updated the council on the legislative session and the new funds that will be distributed to cities. There is an increase in LGA and new dollars for transportation. There is also one time money for public safety.

- b. **Jim Trojanowski: NW Regional Library**-Trojanowski was given the floor. Data was presented on the budget numbers and contributions from cities and counties. He requested a 3% increase for 2024. Looking at the area cities amounts; council consensus was to try budget for \$20,000 in 2024 to match cities of like size and their contribution.
  - c. **Personnel Policy** – there were a lot of new laws passed which needed to be included in the policy manual. All the items added correspond with the State law. **Motion was made by Wimpfheimer, second by Omdahl to approve the personnel policy as presented. All in favor, Motion carried.**
  - d. **EV Charger**-the city has been trying for years to obtain grant funding for an EV charger. NMPA now has a \$10,000 grant for member cities to purchase a charger. The quote from Zef Energy is \$12,896.34. The electric fund would be able to pay the amount over the \$10,000. **Motion was made by Omdahl, second by Buegler to approve the purchase of an EV charger utilizing the NMPA grant funds. All in favor, Motion carried.**
  - e. **Transient License: 1-7 days Letty's Taco Truck**- **Motion was made by Wimpfheimer, second by Weber to approve the license as presented. All in favor, Motion carried.**
  - f. **Street Coating**-Marshall County is testing a new product to replace chipseal. Wohlers contacted the company, and the proposal is to do four streets with varied ages of asphalt. This will be done at a reduced cost of \$29,000. Mortenson said the new transportation funding would cover this amount as it was not budgeted. **Motion was made by Omdahl, second by Wimpfheimer to approve the quote as presented. All in favor, Motion carried.**
  - g. **Certify Relief Association Schedules**- **Motion was made by Omdahl, second by Weber to certify the schedule that no municipal contribution is required. All in favor, Wimpfheimer abstained. Motion carried.**
  - h. **Resolution #7252023-01 GroWarren Donation**- **Motion was made by Buegler, second by Wimpfheimer to accept the resolution as presented. All in favor, Motion carried.**
11. **Committee Meetings:** The *Finance and Human Relations Committee* met to discuss posting internally for an electric apprentice and reviewing the wage scale for the position. The city does need to start looking at the movement of institutional knowledge and getting people trained in for various positions. **Motion was made by Buegler, second by Omdahl to approve the wage scale and post the apprentice lineman position internally. All in favor, Motion carried.**
12. **Future Agenda Item(s)**-
13. **Adjournment** –**Motion was made by Wimpfheimer, second by Weber to adjourn at 8:21 p.m. All in favor, Motion carried.**

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Shannon Mortenson  
City Administrator/Clerk-Treasurer

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Travis Carl  
Mayor