



## MINUTES – Warren City Council

### Regular Meeting

August 29, 2023

#### Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Travis Carl presiding. Council members present: Danny Omdahl, David Erickson, David Weber. Absent: Mark Wimpfheimer, Justin Buegler, Jarod Peterson. Also present: Shannon Mortenson, Jeff Wohlers, Matt Linder, Nancy Mattson, Jarda Solc. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda- Motion was made by Erickson, second by Omdahl to accept the agenda as presented. All in favor, Motion carried.**
4. **Approval of Minutes –Motion was made by Omdahl, second by Erickson to approve the minutes from the August 15 meeting. All in favor, Motion carried.**
5. **Engineer’s Report-** Solc was given the floor. The only item left on the McKinley path is the installation of the street signs. There is not a schedule established for that. The railroad has to complete the area over the tracks and plan to do that before freezing. Omdahl inquired on a barrier between the path and the culvert. After discussion it was determined to be at the city’s discretion and the public works staff will troubleshoot.
6. **Working Supervisor Report-**Wohlers was given the floor. The pool has been shut down and drained. It has not been winterized yet. Water valves have been dug up and manholes lowered. The sewer line flushing and jetting has occurred. Tree removal has taken place at the parks along with replacement and repair of shelter toilets.
7. **Clerk’s Report-** Reviewed. Council inquired on the cannabis laws and what other cities are doing. There is going to be a forum on the subject early October so Mortenson will report on that. Mortenson will also put together what area cities are doing for council consideration.
8. **Treasurer’s Report**
  - a. **July General Ledger-**tabled.
  - b. **Pay Bills – Motion was made by Weber, second by Erickson to pay bills with check #47851 – 47883. All in favor, Motion carried.**
9. **Unfinished Business**
  - a.
10. **New Business**
  - a. **Charter Commission-**The first step to updating the charter is to create a commission. The recommendation from the League was 7-15 people. Seven should be adequate in Warren. If there are more than three council members interested, the meetings would have to be such that a quorum is not present. Mayor Carl and Omdahl would like to be on the



commission. Other council members can let Mortenson know. A call for citizens will go out on Facebook and The Sheaf. Once the commission is appointed, it does need to be finalized by the District Court. The process for the commission is set by the State.

**b. Budget 2024** – Mortenson inquired as to the involvement the council would like to have in the budgeting process. It was determined that the budget should be emailed upon completion of the draft, presented at the next council meeting and acted up at the last meeting in September.

**11. Committee Meetings:** None.

**12. Future Agenda Item(s)-**

**13. Adjournment –Motion was made by Omdahl, second by Erickson to adjourn at 7:27 p.m. All in favor, Motion carried.**

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**Shannon Mortenson**  
**City Administrator/Clerk-Treasurer**

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**Travis Carl**  
**Mayor**