



## MINUTES – Warren City Council

### Regular Meeting

September 12, 2023

#### Call to Order

A Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Travis Carl presiding. Council members present: Danny Omdahl, David Erickson, Mark Wimpfheimer, Justin Buegler, David Weber. Absent: Jarod Peterson. Also present: Shannon Mortenson, Brent McMillan, Matt Linder, Nancy Mattson, Jarda Solc, Kelly Mattson. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda- Motion was made by Buegler, second by Erickson to accept the agenda as presented. All in favor, Motion carried.**

4. **Approval of Minutes –Motion was made by Omdahl, second by Weber to approve the minutes from the August 29 meeting. All in favor, Motion carried.**

5. **Engineer’s Report-** Solc was given the floor. The only item left on the McKinley path is the installation of the street signs which have been ordered. It is estimated it will be 3+ weeks. The railroad will be doing the planking next week and asphalt will be done when the childcare lot is completed. Fifty feet of chain link fence will be going up by the culvert.

6. **Operations Manager Report-**McMillan was given the floor. The sewer cleaning company is in Warren jetting sewers. This has not been done for three years.

7. **Clerk’s Report-** Reviewed.

#### 8. Treasurer’s Report

a. **July and August General Ledger-**reviewed.

b. **Pay Bills –** a bill was received at the end of the day today from Horgen Lawn Care for \$1800 for August mowing at the cemetery. **Motion was made by Omdahl, second by Weber to pay bills with check #47887 – 47941 including the Horgen Lawn Care bill and the General Ledgers. All in favor, Motion carried.**

#### 9. Unfinished Business

a. **Charter Commission-**So far, one person from the community has volunteered and that is Joan Peterson. Mayor Carl and Omdahl are the two from council. The “deadline” is Friday. If anyone has any thoughts on a good representative, please talk to them.

b. **Budget 2024 –** Council reviewed the draft budget. It was questioned if the budget accounted for the projected gas price increases. Mortenson did consider that in the budget. That particular line item is over budget this year due to the unforeseen prices. The library budget was increased to \$20,000. The question was posed on the small cities transportation funding was \$42,000 but the budget is \$62,000. The overage is other State funding that will come in based on previous years revenue.

**10. New Business**

- a. **Overtime Report- Motion was made by Wimpfheimer, second by Erickson to accept the report as presented. All in favor, Motion carried.**
- b. **Ageing Report – reviewed.**

- 11. Committee Meetings:** *Equipment Committee* met to discuss new vehicles and a soil conditioner. Two pickups are being considered for purchase that have been budgeted. More details will be presented next meeting. **Motion was made by Buegler, second by Erickson to purchase a used soil conditioner attachment for \$7500. All in favor, Motion carried.**

Kelly Mattson was in attendance to ask council a question. He is having sewer issues at the Elm Crest Motel and was wondering if the city assists with locating drainage lines. The assistance is dependent on if the line can be snaked so the locator can connect a signal. Usually, a plumber is onsite first. Question was asked if a camera can be sent thru. The line cannot be videoed as the equipment can get detached and lost. Also, if there is water in the line, equipment will get damaged.

**12. Future Agenda Item(s)-**

- 13. Adjournment –Motion was made by Wimpfheimer, second by Weber to adjourn at 7:29 p.m. All in favor, Motion carried.**

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**Shannon Mortenson**  
**City Administrator/Clerk-Treasurer**

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**Travis Carl**  
**Mayor**